
Redwood Science Department Rules For Reference Citations And Bibliographies
American Psychological Association Guidelines

4/03

BIBLIOGRAPHIC FORM:

A bibliography is a list of sources used in producing a work, usually a paper or research study. For a paper, the bibliography appears at the end of the paper on a separate page, alphabetically by main entry (e.g., author or other first component).

Book: no named author:

Title. (date). Place: Publisher.

Book: one author:

Last name, Initial. (date). Title. Place: Publisher.

Book: same name after first entry:

____. (date). Title. Place: Publisher.

Book: with editor:

Last name, Initial. (Ed.) (date). Title. Place:
Publisher.

Book: with translator:

Originator Last name, Initial. (date). Title. (Initial
Last name, Trans.) Place: Publisher.

Book: corporate author:

Corporate Author. (date). Title. Place: Publisher.

Book: two (through six) authors:

1st Last name, Initial, Next Last name, Initial, &
End Last name, Initial. (date). Title. Place: Publisher.

Book: more than six authors:

Last name, Initial, et al. (date). Title. Place:
Publisher.

Work in an anthology:

Last name, Initial. (date). Selection. In Initial Last
name (Ed.) Title. (pp. x-xx) Place: Publisher.

Article in a reference work:

Last name, Initial. {if known} (date). Selection. In
Initial Last name (Ed.), Title (Vol. x, pp. x-xx). Place:
Publisher.

Periodical article:

Last name, Initial (year, Month day). Article.
Journal Title, pp. x-xx.

or

Last name, Initial (year, Month day). Article.
Journal Title xx (issue#), x-xx {pages}.

Government publication:

Government Agency. (date). Title. Place: Publisher.

Map or chart:

Title, [Medium]. (date). Place: Publisher.

Speech:

Last name, Initial. (year, Month day). Speech title. In
Meeting title. Place: Sponsoring Organization.

Interview:

Last name, Initial, Personal interview, Month day
year.

Mass media:

Last name, Initial (Producer), {if known} & Last
name (Director). {if known} Title. [Medium]. Place:
Distributor.

Recording:

Last name, Initial (Function). (date). Record title.
[Medium] Available: Vendor, Place.

Database source:

Last name, Initial. {if known} (date). Publication
Info. Database Title. [Medium]. Available: Vendor, Place.

CD-ROM source:

Article. (date). Product Title. [Medium]. Place:
Publisher.

Internet source:

1. parenthetical citation: within the body of your text
cite your source by listing the name of the web-site followed
by the month and year you accessed the reference. Ex:
(Access Excellence, 4/03)

2. References Cited (bibliography): alphabetically
list the web-site names used followed by each entire URL
used from that site

Ex: Access Excellence

<http://www.accessexcellence.org/RC/index.html#science>

<http://www.accessexcellence.org/RC/disease.html>

CITATIONS:

Sources are acknowledged in the body of the text as follows:
... text (Last name, date).

Two authors (non-quote):

(1st Last name and 2d Last name, date)

More than two authors (non-quote): [note: the first time, cite
all names]

(1st Last name, Next Last name, and End Last name, date) then
(1st Last name, et al, date)

One or two authors (direct quote):

(1st Last name and 2d Last name, date, p. x)

More than two authors (direct quote): [note: the first time,
cite all names]

(1st Last name, Next Last name, and End Last name, date, p. x)
then (1st Last name, et al, date, p. x)

Reference Citations And Bibliographies: Examples and Tips

Citations in Text: (example)

Salinity throughout the San Francisco Bay varies seasonally, geographically, and yearly. North of the Sacramento River, the mean annual salinity is less than 2 ppt. Downstream, in Suisun Bay, the yearly average is 7 ppt, while at the Presidio adjacent the Golden Gate the figure is about 30 ppt (Monroe and Kelly, 1992). Salinity in the South Bay normally ranges between 20 and 30 ppt (Pearson, 1989).

In the South San Francisco Bay, treated wastewater is the greatest source of freshwater for most of the year (Sutter, 1992). A single wastewater treatment facility in Redwood City discharges 13 million gallons of wastewater into the South Bay each day (Sutter, 1992). The lack of freshwater flowing into the South San Francisco Bay is the likely cause of the higher salinity in this portion of the estuary. "Freshwater inflow is a major determinant of environmental conditions in the estuary" (Monroe and Kelly, 1992, p. 149). This has obvious ecological implications for the biotic components in the ecosystem.

References Cited / Bibliography (example)

Monroe, M.W., & Kelly, J. (1992). *San Francisco Estuary Project State of the Estuary; A Report on Conditions and Problems in the San Francisco Bay/Sacramento - San Joaquin Delta Estuary*. San Francisco: Association of Bay Area Governments and the U.S. EPA.

Pearson, D (1989). Survey of Fishes and Water Properties of South San Francisco Bay, California, 1973-82. *NOAA Technical Report NMFS*, pp.1-24.

Sutter, K. Personal interview, Feb. 3, 1992.

Additional Rules to Follow

- Footnotes are not used in scientific writing.
- Cite only the sources you have actually read.
- Titles of all references are written in *italics*. This includes names of books, journals, encyclopedias, etc.
- Latin names, including species names are written in *italics* or underlined if handwritten (*Homo sapiens*, *Australopithecus afarensis*, Tyrannosaurus rex).
- Include your reference citations! *Webster's New Collegiate Dictionary* defines the word **plagiarize** as follows: "to steal and pass off (the ideas or words of another) as one's own: to use (a created production) without crediting the source." Avoid plagiarism by using quotation marks for direct quotes and citing information and ideas.